Letter of Recommendation Request Form

Your name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The better you answer these questions, the better the letter of recommendation I can write for you!

1. What do you think might be your professional career field and why do you want to pursue it?

2. What do you think are your strengths as a student and as a person?

3. What are the biggest challenges you have faced in your life and how have you dealt with them?

4. What extracurricular activities (at school or outside of school) have you participated in and why have you participated in them?

5) What accomplishment are you most proud of and why are you proud of it?

6) What is the hardest thing you have ever done and why did you do it?

7) What is the biggest mistake you have ever made and what did you learn from it?

8) What actions have you taken to help others in or outside of school?  Please try to be as specific as possible.

9) Is there anything else that you think I should know that would help me write a letter of recommendation for you?